



Prospective employees will receive consideration without discrimination because of race, creed, religion, citizenship, color, sex, age, national origin, handicap, veteran status, or any other characteristics protected by law.

**EMPLOYMENT APPLICATION**

**PERSONAL**

Last Name	First	Middle	Date
Street Address			Home Phone
City, State, Zip			Business Phone
Have you ever applied for employment with us? ( ) yes ( ) no If yes, month and year:			Social Security No.
Position Desired			Driver's License No. State
Apart from absence for religious observance, are you available for full-time work? ( ) yes ( ) no If not, what hours can you work?			Pay Expected
Are you legally eligible for employment in the United States? ( ) yes ( ) no			When will you be available to begin work?
Do you have any convictions as an adult? ( ) yes ( ) no A conviction will not necessarily disqualify you from employment.			Will you work overtime if asked? ( ) yes ( ) no
Have you used tobacco products within the past 12 months? ( ) yes ( ) no			Are you willing to work 2 <sup>nd</sup> shift? ( ) yes ( ) no
Other special training or skills (languages, machine operation, etc.)			

**EDUCATION**

School	Name and Location of School	Course of Study	# Years Completed	Did you Graduate?	Degree or Diploma
College					
High					
Elementary					
Other					

I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION (3 PAGES TOTAL) IS TRUE AND COMPLETE, AND I AGREE THAT HUBBARDTON FORGE SHALL NOT BE LIABLE IN ANY RESPECT IF MY APPLICATION IS REJECTED OR MY EMPLOYMENT IS TERMINATED BECAUSE OF THE FALSITY OF STATEMENETS, ANSWERS, OMISSIONS OR MISREPRESENTATIONS MADE BY ME ON THIS APPLICATION.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT IS AT-WILL AND IS NOT FOR A STATED PERIOD OF TIME AND I CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN A CORPORATE OFFICER, AND THEN ONLY WHEN IN WRITING AND SIGNED BY A CORPORATE OFFICER, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Hubbardton Forge Corporation believes that the information solicited on this application is in full compliance with all Federal and State Equal Opportunity Laws and with the Fair Credit Reporting Act.

**EMPLOYMENT HISTORY** (Please list most recent employer first)

Company Name	Telephone
Address	Employed (Month and Year)
	From: _____ To: _____
Name of Supervisor	Weekly pay
Job Title and Description of Work Performed	Start: _____ Last: _____
	Reason for Leaving

Company Name	Telephone
Address	Employed (Month and Year)
	From: _____ To: _____
Name of Supervisor	Weekly pay
Job Title and Description of Work Performed	Start: _____ Last: _____
	Reason for Leaving

Company Name	Telephone
Address	Employed (Month and Year)
	From: _____ To: _____
Name of Supervisor	Weekly pay
Job Title and Description of Work Performed	Start: _____ Last: _____
	Reason for Leaving

Company Name	Telephone
Address	Employed (Month and Year)
	From: _____ To: _____
Name of Supervisor	Weekly pay
Job Title and Description of Work Performed	Start: _____ Last: _____
	Reason for Leaving

Have you listed all of your past employers for the last 10 years? ( ) yes ( ) no. If not, please explain. \_\_\_\_\_

**REFERENCES (must be able to speak to your past job performance, work habits & skills)**

Name	Phone	Business	Relationship	Years Acquainted
1)				
2)				
3)				

HUBBARDTON FORGE MAY CONTACT ALL LISTED EMPLOYERS ABOVE <b>EXCEPT</b> _____ REASON: _____ "I HEREBY AUTHORIZE ALL OTHER PAST EMPLOYERS TO RELEASE ANY INFORMATION, VERBALLY OR IN WRITING, REGARDING MY PAST EMPLOYMENT WITH THEM, INCLUDING JOB PERFORMANCE AND RELATED MATTERS TO ANY OFFICER OF HUBBARDTON FORGE. I ALSO UNDERSTAND HUBBARDTON FORGE MAY OBTAIN, THROUGH AVAILABLE PUBLIC INFORMATION, MY MOTOR VEHICLE DRIVING RECORD." Date: _____ Signature: _____	
---	--

## **PRODUCTION TEAM REQUIREMENTS**

**Explain how your work experience has prepared you for a successful career at The Forge.**

**Explain your interest in working within an environment of teamwork and collaboration, and why your “attitudes and aptitudes” will make you a fit with our organization.**